

**WILLO NEIGHBORHOOD ASSOCIATION**  
**Board Meeting Minutes**  
**April 14, 2011**  
**6:30 pm.**  
**Fairfield Inn**

**Call to Order:** The meeting was called to order at approximately 6:35 pm.

**Attendance:** Brad Brauer, Jason Bliss, Lauren Eisenstein, Colin Vogel, Phil Flemming, Andrea Meury, Gene Nance, Don Vallejo, Patrice Wappel, Greg Corns, Jon Whitcomb, Bob Thomas, Tony Wier

**Welcome and Introductions:** All members present introduced themselves by name and by street.

**Approval of Minutes:** Approval of the March 2011 minutes tabled until May 2011.

**Financial Report:** Colin presented the overall budget. Don voiced concerns regarding the lack of an audit performed when a new member took over the position of treasurer. The board briefly discussed the necessity of performing semi-annual audits. Don moved for an audit to be performed each time a new person takes the position of treasurer. Andrea Meury seconds the motion, board approves. Don agrees to participate in the audit process. Brad suggests that Bill Rainer would be another person who would be good at helping with the audit. Bill Rainer explained that the miscellaneous line for the Home Tour budget is explained in detail on the Home Tour Budget spreadsheet. Each line item in that spreadsheet has details. The miscellaneous usually occurs when it is for an expense that was not previously a line item in the budget. (Home Tour income \$72,618.30)

**CAO Officer:** Officer Julie Raines was unable to be present at the meeting. There were three call-ins serviced over the course of the past month. Don reported that there are still many transients. He advised to look out for people cutting wires and selling them. He states that there is an older couple, sometimes on bikes, who has been seen in the alleys. When confronted, the couple said they were cleaning the alley. Don also reported that there have been 6 burglars caught in the last month inside homes in the central corridor area. He encouraged people to call the police if there is anything suspicious occurring.

**Committee updates**

Neighbors are reminded that in order to keep the monthly meetings running smoothly and expeditiously, individual issues having to do with committees should be raised directly with the committee chair.

**Block Watch:** Jon reported on block watch activities and that Coffee with Cops went well. He said that Officer Rusty Stewart has been working between working on remedying the vagrants issue in north Willo. Jon believes that Willie is the only one left to place. Jon reported that the City Council voted 3-3 regarding the CVS liquor license issue. Another vote is expected in September. Jon also explained that he should hear news in May about the \$10,000 federal grant for which he applied on behalf of block watch. The grant covers things not covered in the Willo budget. Don reminded everyone that CVS is close to mental health facilities and that some individuals lingering around there believe that alcohol solves their problems. Bob Thomas commented that CVS spent a lot of money lobbying for the license, the meeting was over 6 hours in duration, and that he will send us a notice when the next vote has been scheduled.

**Kids Club:** Kids Club has its first event, the Spring Fling, scheduled for Saturday, April 16, 2011. It will begin with an egg hunt at Vivki Vanderhoff's house on the 300 block of Monte Vista and then move to Walten Park for a bouncy house and snow cones. Don, Andrea, and Lauren voiced concerns regarding liability. The budget committee requested insurance information regarding liability in the event anything happens at a Willo event. Jason stated that it was his belief that like Home Tour, Willo would be covered for anything that might happen, subject to our monetary limits. Bob Thomas volunteered to help Jason find out more information regarding our limits and information regarding riders and raising our limits. Jason also stated that parents would be required to sign a disclaimer form relieving Willo of liability for any accidents related to the bouncy house.

**Klean Streets:** Patrice Wappel reported on the activities of the Klean Streets Program. She also stated that she thought that Klean Streets would be getting \$1000 this year. Andrea responded that the budget committee based the budget on the information provided.

**Parks:** Brad and Don switched committees, so Brad is now the chair of the parks committee and Don is the chair for the GAIN event. Neighbors from Lewis presented their ideas for the Lewis Avenue Broadmoor Park revitalization project. The plan is to purchase three new 24" box trees (deciduous) and to remove the ornamental orange trees and the palm tree. The City will provide labor for the tree removals and for putting in the sprinkler system. Willo budget proposal is to cover trees, maintenance, and other materials. This year's Broadmoor Park budget proposal includes \$2109 for materials for a sprinkler system, \$75 for weed feed, and \$375 for delivery/installing/ and purchasing the three trees. The board likes the proposal. Don asks about city sign requirements and suggests that the neighbors ask the city about what is necessary to comply with the requirements.

Don cautions that the agenda was not posted in the necessary amount of time to vote on the proposal. The agenda needs to be posted 10 days in advance of the meeting-it was posted nine days in advance of the meeting. This

raises the issue of whether we can vote on the parks, kids club, and overall budget. Jason, Brad, Don, and Lauren reviewed the by-laws. There is disagreement as to the interpretation of the bylaws, the necessity of posting these items on this particular agenda (because they had been previously noticed and discussed), whether the items are considered old or new business, and whether there is a loophole in the language of the bylaws that permits us to move forward.

After much discussion, Brad asks for a motion to vote on the budget, Jason moves to approve, and Bob requests that the vote be tabled. Bob cautions that we should not make any hasty decisions. He believes in strict compliance with the bylaws, and suggests erring on the side of caution. The Board agrees to schedule a follow-up special meeting to vote on the budget, Broadmoor Park, and kid's club event. In order to comply with the bylaws' notice requirements, the special meeting will be held the following Thursday, April 21 at Broadmoor Park at 6:00 p.m.

Patrice suggested that Klean Streets would appreciate help from the Lewis neighbors on keeping up their alleys.

**Community Relations:** Bob reported on several meetings he attended. He advised about upcoming meetings for the Phoenix Historical Society, the Deck Park, and Coffee with Cops. Because of the amount of details/dates/times/etc., Bob promised to send an email with detailed information.

**Budget:** Andrea Meury spoke on behalf of the budget committee to present the operational budget for 2011. As stated, the board will vote on the budget at the April 21<sup>st</sup> special meeting. Andrea stated that the Home Tour operating expenses is a "realistic view." Last year was an off the charts success that might not be the same next year given a variety of factors, especially weather. The budget committee preferred to err on the side of caution when preparing the operational budget. Not much discussion as to the particulars of the budget. The only issues were with Klean Streets requested amount and questions about the Home Tour and website costs (see below).

**Website:** Andrea Katsenes asked about the website and web master, whether we had a contract for our web master, whether we own the domain names, what the costs were for, and she reminded the board that neighbors are precluded from benefiting from the budget. The current web master is a Willo neighbor. Andrea Meury responded that there is no contract, that the website committee would be seeking three proposals for bids, and that the current website design has not been approved by the website committee.

**Zoning:** we still need a chairperson!

**Old Business:**

**Status of the Street Scape Project** – Tracy Gromer requested three bids from contractors. Tracy will present the information at an upcoming Board meeting.

**Locks:** Brad said that the locks on the gates have gone missing and he requested 11 new Knox locks.

**Willo Plan:** Andrea reported that after requesting information on the issue from Chris Wertheim (the previous W. P. chair), Chris responded that she didn't believe it was something worth continuing for Willo.

**Street Lights:** Jason reported that the city will replace one light per year. He is working on gathering a list of streets that need mid-block lights.

**New Business:** none that has not been addressed in conjunction with other business. (Follow-up special meeting scheduled for 4/21/2011 at 6:00 p.m., Broadmoor Park on Lewis.)

**Reminder of the Committee Chairs and liaisons:**

Brad: parks, government relations

Jason: street lights, bylaws, kids club, security

Lauren: website, budget, bylaws

Colin: budget

Don: sidewalk, lumies, GAIN

Patrice: yard sales, welcome, Klean Streets

Andrea: Inside Willo liaison, website, and budget

Gene: historic registration and photos

Phil: Phil is our statutory agent and the liaison to the Home Tour Committee

Greg: public relations, street scape

Bob: community relations, block watch, legislation

Jon: block watch, phoenix neighborhood patrol

Tony: community relations, klean streets

**Adjournment:** There being no further business to discuss a motion was made by Patrice to adjourn the meeting and seconded by Andrea.

Respectfully,

Lauren Eisenstein  
Board Secretary